



COMMISSION REGULAR MEETING **REVISED** AGENDA

September 11, 2018

To be held in Commission Chambers at Pier 69, 2711 Alaskan Way, Seattle

ORDER OF BUSINESS

Materials added for item 7b.

11:00 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. EXECUTIVE DIRECTOR'S REPORT

5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)

6a. Approval of the minutes of the special meetings of March 23, May 7 and 8, June 5, and July 10 and 24, 2018, and the regular meetings of May 22, June 12 and 26, and July 10, 2018. **(no enclosure)**

6b. Approval of the Claims and Obligations for the period July 1, 2018, through July 31, 2018, including accounts payable check nos. 924793-925190 in the amount of \$5,879,784.89; accounts payable ACH nos. 009586-010335 in the amount of \$45,599,527.38; accounts payable wire transfer nos. 014922-014939 in the amount of \$10,309,942.91, payroll check nos. 190193-190450 in the amount of \$322,226.08; and payroll ACH nos. 866647-870906 in the amount of \$10,755,812.79 for a fund total of \$72,867,294.05. **(memo enclosed)**

6c. Approval of the Claims and Obligations for the period August 1, 2018, through August 31, 2018, including accounts payable check nos. 925191-925722 in the amount of \$6,213,022.75; accounts payable ACH nos. 010336-011040 in the amount of \$79,941,809.44; accounts payable wire transfer nos. 014940-014960 in the amount of \$8,872,763.96, payroll check nos. 870907-875254 in the amount of \$10,668,596.75; and payroll ACH nos. 190451-190787 in the amount of \$314,013.19 for a fund total of \$106,010,206.09. **(memo enclosed)**

6d. Authorization for the Executive Director to execute a contract for the purchase of liquid and solid pavement deicing agents for use at Seattle-Tacoma International Airport. The contract shall be structured as a one-year agreement with up to four one-year renewal options. The estimated value of this contract is \$2,200,000. **(memo enclosed)**

6e. Motion 2018-10: A motion of the Port of Seattle Commission modifying the executive director employment agreement with Stephen Metruck to increase the amount of relocation reimbursement due to changes in federal tax law to account for taxes withheld from reimbursement payments; providing an effective date. **(memo and attachment enclosed)**

7. SPECIAL ORDERS

7a. Update on the incident of August 10, 2018, at Seattle-Tacoma International Airport and commission action as follows: (1) that Commission exercise its authority under RCW 53.19.020(5) to waive the competitive solicitation process for a personal service agreement on the basis that it is not appropriate or cost-effective and (2) authorize an amendment of the existing contract with firm Ross & Baruzzini for \$275,001 for development of a federally regulated After-Action Report for the August 10, 2018, abduction of a Horizon Air aircraft at Seattle-Tacoma International Airport. **(memo enclosed)**

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

7. SPECIAL ORDERS (continued)

7b. International Arrivals Facility Program update including independent Executive Review Panel recommendations regarding advancing the program #C800583 ([memo](#), [presentation](#), and [report](#) enclosed)

8. AUTHORIZATIONS and FINAL ACTIONS

8a. Authorization for the Executive Director to commit previously approved Environment and Sustainability Center of Expertise funds to analyze and evaluate the ecological performance of the Smith Cove Blue Carbon Pilot Project, in an amount not to exceed \$200,000. ([memo](#), [flyer](#), and [presentation](#) enclosed)

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

9a. *[Removed from agenda.]*

9b. Q2 2018 Financial Performance Briefing. ([memo](#), [presentation](#) and [report](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE

11. ADJOURNMENT